



# CLANS AND SCOTTISH SOCIETIES OF CANADA

[www.scotscanada.ca](http://www.scotscanada.ca)

## MEMBER INFORMATION UPDATE FORM

(To be used by existing members only)

Required Fields are highlighted in RED

Please provide details for any new, changed or unsure of what is on file

Complete both sides of the form and send by email to [secretary@scotscanada.ca](mailto:secretary@scotscanada.ca)

### OFFICIAL ORGANIZATION

**NAME:** \_\_\_\_\_

**Street Address :** \_\_\_\_\_ **Municipality:** \_\_\_\_\_

**Prov/State:** \_\_\_\_\_ **Country:** \_\_\_\_\_ **Postal Code/Zip:** \_\_\_\_\_

**Phone:** \_\_\_\_\_ Work \_\_\_\_\_ **Other:** \_\_\_\_\_  
/Fax: \_\_\_\_\_

**Website :** \_\_\_\_\_

**E-mail:** \_\_\_\_\_

**Facebook:** \_\_\_\_\_

**OFFICIAL DELEGATE (Contact info for the Members' Directory):** Check here if no change required

**NAME:** \_\_\_\_\_

**Organizational Position of Delegate:** \_\_\_\_\_

**E-mail:** \_\_\_\_\_

Check here if address is the same as the organization's

**Street Address :** \_\_\_\_\_ **Municipality:** \_\_\_\_\_

**Prov/State:** \_\_\_\_\_ **Country:** \_\_\_\_\_ **Postal Code/Zip:** \_\_\_\_\_

**Phone:** \_\_\_\_\_ Work \_\_\_\_\_ **Other:** \_\_\_\_\_  
/Fax: \_\_\_\_\_

**ALTERNATE DELEGATE:** Check here if no change required

**NAME:** \_\_\_\_\_

**Organizational Position of Alternate Delegate:** \_\_\_\_\_

**E-mail:** \_\_\_\_\_

Check here if address is the same as the organization's

**Street Address :** \_\_\_\_\_ **Municipality:** \_\_\_\_\_

**Prov/State:** \_\_\_\_\_ **Country:** \_\_\_\_\_ **Postal Code/Zip:** \_\_\_\_\_

**Phone:** \_\_\_\_\_ Work \_\_\_\_\_ **Other:** \_\_\_\_\_  
/Fax: \_\_\_\_\_

Please complete page 2

**MEMBERSHIP/MARKETING CONTACT:** Check here if no change required

**NAME:** \_\_\_\_\_

**E-mail:** \_\_\_\_\_

Check here if address is the same as the organization's

**Street Address :** \_\_\_\_\_ **Municipality:** \_\_\_\_\_

**Prov/State:** \_\_\_\_\_ **Country:** \_\_\_\_\_ **Postal Code/Zip:** \_\_\_\_\_

**Phone:** \_\_\_\_\_ **Fax:** \_\_\_\_\_ **Other:** \_\_\_\_\_

**HEAD OF ORGANIZATION:** Check here if no change required

**NAME:** \_\_\_\_\_ **Email** \_\_\_\_\_

**Organizational Position of Head:** \_\_\_\_\_

**PUBLICATIONS CONTACT (if applicable):** Check here if no change required

**NAME:** \_\_\_\_\_ **Email** \_\_\_\_\_

**ACCOUNTS PAYABLE CONTACT(For renewals and receipts)** Check here if no change required

**NAME:** \_\_\_\_\_ **Email** \_\_\_\_\_

**Binder updates, posters and other materials recipient?** Check here if no change required

**NAME:** \_\_\_\_\_ **Email** \_\_\_\_\_

**Additional addresses for the newsletter?** Check here if no change required

**NAME:** \_\_\_\_\_ **Email** \_\_\_\_\_

**NAME:** \_\_\_\_\_ **Email** \_\_\_\_\_

**NAME:** \_\_\_\_\_ **Email** \_\_\_\_\_

**NAME:** \_\_\_\_\_ **Email** \_\_\_\_\_

*Please contact [secretary@scotscanada.ca](mailto:secretary@scotscanada.ca) to update what information is to be shown on websites and other public displays.*

**Completed by:(required)** \_\_\_\_\_ **Date: (required)** \_\_\_\_\_

*(A digital signature is acceptable for this form)*

**Privacy Policy:** CASSOC is committed to maintaining the accuracy, confidentiality, and security of information you have provided to us. The information provided on this form will be used only for the specific purposes indicated unless prior permission for additional use is first obtained from you. CASSOC will list your organization and website link on CASSOC websites, newsletters, and other publications.

Please contact [secretary@scotscanada.ca](mailto:secretary@scotscanada.ca) for questions, enquiries or instructions with regards to this form and the handling of the information you are providing.